## Appendix A

## WORK PROGRAMME – 2017/18 Policy and Resources Cabinet Committee

Agenda Items
5 December 2017
Standard Items
<ul> <li>Performance Dashboards - Vincent Godfrey &amp; Richard Fitzgerald</li> <li>Financial Monitoring – Andy Wood</li> </ul>
<ul> <li>Work Programme</li> <li>Contract Management update (V Godfrey/E Mitchell - added at agenda setting meeting on 8 Aug 17)</li> </ul>
<ul> <li>Business Service Centre (bi-annual performance report July and December 2017)</li> <li>Annual Equalities Report and new equalities objectives</li> <li>2017-2022 Asset Management Strategy</li> <li>Commercial Services Update</li> </ul>
<ul> <li>Invicta Law Update</li> <li>Gen2 Update (to include Total Facilities Management Update (bi-annual report))</li> <li>Detailed report on the usage of the website (minute 8(e) 16 June 2017)</li> <li>Business Planning Arrangements for 2018/19 (D Whittle- added at agenda setting meeting on 8 Aug 17 –annual item)</li> </ul>
<ul> <li>Procurement of a new Microsoft contract (M Lloyd – added at agenda setting meeting on 8 Aug 17)</li> <li>Update of Policy Framework (D Whittle - added at agenda setting meeting on 8 Aug 17)</li> </ul>
2 February 2018
Standard Items
<ul> <li>Performance Dashboards - Vincent Godfrey &amp; Richard Fitzgerald</li> <li>Financial Monitoring – Andy Wood</li> </ul>
<ul> <li>Work Programme</li> <li>Contract Management update (V Godfrey/E Mitchell - added at agenda setting meeting on 8 Aug 17)</li> </ul>
16 March 2018

## Standard Items

- Performance Dashboards Vincent Godfrey & Richard Fitzgerald
- Financial Monitoring Andy Wood
- Work Programme
- Contract Management update (V Godfrey/E Mitchell added at agenda setting meeting on 8 Aug 17)

## Other items

- Gravesham Gateway to be dealt with as part of a wider asset review of our properties, by either P&R or Property sub-committee *TBC with Rebecca Spore*
- ICT Strategy & Business Planning Michael Lloyd